



AMBASSADE EN TURQUIE

EMBASSY IN TURKEY

N° 000334 /C/ACT/DS₁ NE

Ankara, the 27 JUL 2021

ANNOUNCEMENT

To the Attention of the Members of the Cameroonian Community of Turkey

The Embassy of the Republic of Cameroon in the Republic of Turkey informs the Members of the Cameroonian Community of Turkey, that pursuant to Decree N° 2021/347 of June 14th, 2021, relating to the conditions for the establishment of biometric passports, the new procedure to obtaining biometric ordinary passport is detailed as described in the 4 (four) steps below:

A- STEP 1: ONLINE PRE-ENROLLMENT

The Cameroonian biometric passport applicant must open an online file from a mobile phone or computer and follow the instructions contained in the attached technical sheet. The request is made at the following addresses: <https://www.passcam.cm> or www.dgsn.cm and the applicant must pay the sum of 110,000 Fcfa, i.e., 168 euros to be paid online by following the instructions indicated in the e-mail addresses mentioned above, via Yoomee, MTN Mobile Money, Orange Money, Express Union or credit card. At the end of this procedure, the applicant must print the information sheet which constitutes one of the documents that he/she will present to the Embassy during the physical enrollment process.

B- STEP 2: PHYSICAL ENROLLMENT PROCESS AT THE EMBASSY

The applicant presents him/herself at the Embassy with the information sheet and supporting documents, particularly, a copy of the birth certificate, a copy of the national identity card, a photocopy of the old passport, parental authorization for minor children and a letter on the request for legalization, accompanied with the originals of said documents. Once at the Embassy, the competent services will take the applicant's parameters (photos, fingerprints, height and signature). It should be noted that the applicant will have to pay the fiscal stamp costs relating to the legalization of the documents.

C- STEP 3: PRODUCTION OF THE PASSPORT

Once the physical enrollment phase is completed, the passport is produced within 48 hours by the National Passport Production Center in Yaoundé. In case of rejection of the file, the applicant is informed by email or SMS.

D- STEP 4: RETRIEVING OF PRODUCED PASSPORTS

The applicant is informed by email or SMS as soon as his/her passport is produced in order to come to the Embassy for the withdrawal of said passport. It should be noted that the withdrawal of the passport can also be done by a third party upon presentation of a duly legalized power of attorney.

The Diplomatic Post seizes this opportunity to thank the Members of the Cameroonian Community of Turkey for their frank collaboration and reassures them that the equipment for the physical enrollment operations are currently being installed in the Embassy in Ankara and will go operational in a very short while.

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